Wherever you are in your career, we’re ready to help.

From your first thoughts about a new position to the fine points of negotiating a job offer, count on Capella’s award-winning Career Center for advice, information, and support.

Want to talk to a career counselor? Great—our team is staffed with experts who hold advanced degrees and have years of career counseling experience.

Need help outside of business hours? Tap into a recorded online seminar or dig into a wealth of resources covering all facets of job exploration and career management.

No matter where, when, or how, we’re here to help you move toward the career you envision.

Fine tune your goals
Take a free seminar led by a career counselor to clarify your skills, interests, and work values; research targeted industries and professions; define your career goals; and create a plan to reach them.

Also available:
• Live and recorded career workshops
• Career exploration and planning resources
• Common job titles for each Capella specialization
• Personalized career counseling

Act on your plan
We’ll not only help you plan your job search, we’ll support you through the process.

When you’re updating your resume or curriculum vitae, we can help. We have plenty of samples to share, and we’ll critique yours to help you stand out from the crowd.

Other aids:
• Job search tools and strategies
• Networking and informational interviewing tips
• Advice on evaluating job offers and negotiating salaries

*Center for Transforming Student Services Best Practice award for 2006–2007 for Capella’s recorded seminars and interactive tools.

The door’s always open
All the resources of the Career Center remain available to you after graduation. Our staff is available for consultation—no matter how long ago you completed your Capella degree. As always, the services are free.

What our students say:
“I had no experience in teaching, so I didn’t expect to get a job so fast—less than a month after I started looking. The Capella Career Center really made a difference. They helped me prepare my curriculum vitae and reviewed my cover letters. Without those supports, I definitely know I couldn’t have done it.”

—Tammy Nemeth
Currently pursuing a PhD in Human Services
Specialization: Social and Community Services
Adjunct faculty member, Upper Iowa University Online

<< WHAT CAN YOU DO WITH A DEGREE IN...? 
Call an enrollment counselor at 1.888.CAPELLA (227.3552) for a copy of our career guide.

Capella University is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools (NCA), www.ncahi.org.

ACCREDITATION
Capella University
225 South Sixth Street, Ninth Floor
Minneapolis, MN 55402
1.888.CAPELLA (227.3552)
www.capella.edu