

## Google Scholar & the Capella Library



### What is Google Scholar?

- Google Scholar™ ([www.scholar.google.com](http://www.scholar.google.com)) was released by Google in 2004.
- Google works with publishers, universities, professional societies and digital repositories to gain access to material traditional search engines do not index including books, articles, pre-prints, technical reports and more.
- It searches a **subset** of scholarly literature in all fields thus it should be used as a tool to supplement searching in the [Library databases](#).
- Google Scholar™ generally gives results which include a citation and an abstract. One downside is that it generally does NOT give the full text of articles unless they are available for free. Instead you will be directed to the publishers websites to pay for full text access. The Capella Library has subscriptions which give Capella learners, faculty and staff full text access to some of the material in Google Scholar™ via the Capella University Library databases.
- **Note:** It is in a “Beta” version which means Google continues to modify the algorithm it uses to rank the results and it may change over time.

### Strengths:

- May help to find seminal authors as results are ranked by relevance and “cited by”. Be sure to verify the quality of results using your textbooks, the library databases, and other sources.
- Use “Cited by” link to find works that cite that article or book.
- Easy to use

### Weaknesses:

- Uneven coverage in social sciences and other disciplines. Better coverage in hard sciences (physics, chemistry, biology) and technology in which their publications are more open.
- Unknown coverage. Google will not tell exactly which sources are covered by Google Scholar™ thus this search does NOT replace searches in Capella Library databases.
- Ranking of results still under development. Outdated results may be at the top.
- Few options to limit or narrow results
- Full text often not available

### Search Tips:

- Use the “Advanced Scholar Search” to limit to author, publication, date or subject area.
- Search for phrases in quotes. For example, “no child left behind”, “smoking cessation”, “pediatric psychology”
- Use “OR” to search by either search term, as in “child OR teen”

### Learn More:

[Google Scholar, Search Engines, Databases and the Research Process](#) from UCLA Library  
[Google Scholar](#) from Journal of the Medical Library Association

## How can I see the full text available in the Capella Library from Google Scholar™?

To make the most of Google Scholar™ you can set your preferences to recognize when full text is available in the Capella Library.

- 1.) Go to Google Scholar ([www.scholar.google.com](http://www.scholar.google.com))
- 2.) Click on **Scholar Preferences** on the right side of the search box



3.) Search for “Capella” in the **Library Links** search box.

**Library Links**  
[\(what's this?\)](#)

e.g., *Harvard*

Show library access links for (choose up to three libraries):

4.) Add a check to the **Capella University - Full-Text @ Capella** box. Click **Save Preferences**.

**Google Scholar BETA** **Preferences** [About Google Scholar](#)

Save your preferences when finished and return to search.

**Scholar Preferences**

**Interface Language** Display Google tips and messages in:

**Search Language**

Search for pages written in any language (Recommended).

Search only for pages written in these language(s):

Chinese (Simplified)  English  German  Portuguese  
 Chinese (Traditional)  French  Japanese  Spanish

**Library Links**  
[\(what's this?\)](#)

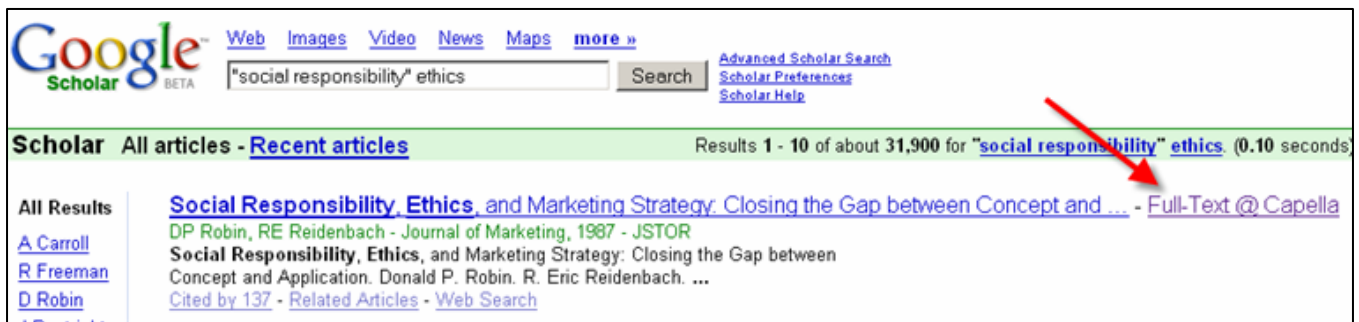
e.g., *Harvard*

Show library access links for (choose up to three libraries):

Capella University - Full-Text @ Capella  
 Open WorldCat - Library Search

5.) From now on, when you do a search you will see items marked **Full Text @ Capella**. This means the Capella Library has full text to that journal. Click the link and double check the years. Click on the database name and use the year, volume, issue and pages to find the full text.

**Note:** You can search [Journal Locator](#) with the journal title if you do not want to set your preferences to see if full text is available.



## How can I get material I find in Google Scholar™ that is not available in the Capella Library?

There are two ways to get materials:

### Find it at a Local Library

Use the **WorldCat** database to find a library near you that owns the book(s) or journal.

- 1) Go to <http://www.worldcat.org/>.
- 2) Search for the title of the book or journal title. Locate the correct item and click on the **title**.
- 3) Go to the **Libraries** tab in the middle of the page.
- 4) Type your zip code for **Enter Location Information**. A list of libraries sorted by distance will appear.
- 5) Find a library near you. Check with the library about usage or borrowing policies.

**Note:** Some items will have a “Library Search” link. This automatically does a search in journal locator.



### Request through Interlibrary Loan

Fill out an Interlibrary Loan Request Form and we will borrow the book from another university library for your use.

- 1) Go to the [Library Web Site](#). (Login to **iGuide**. Click **Library** under the **Advising & Resources** navigation link.)
- 2) Under Library Services select [Interlibrary Loan](#).
- 3) Click **Complete the Interlibrary Loan Service Form**.
- 4) Choose **Article (Book Chapter) Request** or **Book Request**.
- 5) Fill in your citation information and **Submit**.

**Note:** you are limited to 25 interlibrary loan requests per quarter.

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