Privacy Notice for Courseroom (http://Courseroom2.Capella.edu)

The Capella Privacy Policy describes how Capella treats Personal Information when you use Capella's Web sites including information provided when you use Courseroom, which is located at http://Courseroom.Capella.edu. In addition, the following describes our privacy practices that are specific to Courseroom.

Purposes of Courseroom

Courseroom is Capella's virtual classroom. It is a password-protected site where you access lectures, receive and submit assignments, view your grades, and interact with your instructors and classmates through discussion boards and messaging tools.

Course Rosters

When you take a class at a bricks-and-mortar university, you see and interact with your classmates on a regular basis. Capella replicates and improves upon this experience. Thus, Courseroom provides to Capella learners a roster for the courses in which they are enrolled. A course roster includes the names of the course instructor and all learners enrolled in the class. By clicking on an individual's name, you can send a message to that person using Courseroom's private messaging tool. If you have concerns about the inclusion of your name in a class roster, please e-mail us at privacy@capella.edu or call us at 888-227-2736.

Your Courseroom Profile

As on iGuide, a customizable profile exists for you on Courseroom. You can choose whether to make certain information contained in your profile accessible to your instructor and classmates. In the future, Capella may auto-populate your Courseroom profile with the information contained in your iGuide profile. Before doing so, however, we will obtain your permission, either through an "opt out" or "opt in," as required by applicable law.

Content You Submit to Courseroom

As a Capella learner, you will be expected to generate original content and submit that content for evaluation by your instructor through Courseroom. The assignments you submit may be accessible to your classmates. For example, a particular course may require you to interact with your classmates through a discussion board on Courseroom, and your instructor may grade you on your participation. You should understand that if you post content on Courseroom in a manner accessible to your classmates, it may be more widely disseminated. For example, one of your classmates could re-post that content to another Web site. Therefore, you should not post anything on Courseroom in a manner accessible to your classmates that you do not wish to make available to the general public.

As on any of our Sites, the content you submit to Courseroom must comply with our Terms of Use and with any other applicable policies, such as the Learner Code of Conduct.

Capella's Use of Content You Submit to Courseroom

Capella uses the content you submit to Courseroom primarily to evaluate your performance in a particular course and to assign you a grade. In addition, feedback you submit during the course and the instructor evaluation you submit at the end of a course may be used to improve the course and other Capella products, programs and services. Capella may also use information available through Courseroom for academic advising purposes and may contact you about services and products that may be of interest to you. For example, if you perform poorly in a particular course, Capella may use information available through Courseroom to identify a remediation course that may improve your performance, and it may contact you about enrolling in that course. However, Capella will not use in any public advertising or promotional campaign content you post to Courseroom solely for purposes of fulfilling a course requirement.

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