Professional Growth and Development

Graduate Certificate

Effective July 9, 2018
The Professional Growth and Development graduate certificate is designed to provide learners with a thorough understanding of strategies for leading and mentoring other educators in developing as professionals as well as leading the successful implementation of site based initiatives. The curriculum in this graduate certificate emphasizes the skills required to engage in professional learning communities and how learners acquire the skills to engage in instructional mentoring and coaching that improves and supports the teaching practice of other educators. Upon successful completion of this certificate, learners are prepared to lead their colleagues in ongoing professional development.

This graduate certificate is offered in the GuidedPath delivery model.

Graduate certificates are an ideal way to update existing knowledge, gain new knowledge, and study at the graduate level. Coursework completed in the Professional Growth and Development graduate certificate program may be applied toward the MS in Education Innovation and Technology degree program at Capella.

This guide is intended to provide an overview of the program and is subject to change. Your enrollment counselor can provide updates, details, and Capella’s official University Catalog that specifies your program requirements.
Curriculum

- 4 required courses
- Total program credits: 16 quarter credits

REQUIRED COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>EDT5130</td>
<td>Understanding Competency-Based Curriculum and Instruction</td>
<td>4 quarter credits</td>
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<tr>
<td>EDT5150</td>
<td>Instructional Coaching to Improve Teaching and Learning</td>
<td>4 quarter credits</td>
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<tr>
<td>EDT5152</td>
<td>Planning and Implementing Site-Based Initiatives</td>
<td>4 quarter credits</td>
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<tr>
<td>EDT5126</td>
<td>Collaborative Learning Environments</td>
<td>4 quarter credits</td>
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ADMISSION REQUIREMENTS

Bachelor’s degree from an institution accredited by a U.S. Department of Education-recognized accrediting agency or an internationally recognized institution

Grade point average of 2.3 or higher on a 4.0 scale

Learners can potentially save time and up to $4,680 by taking Capella’s professional development courses and earning up to 20 credits toward their program through our prior learning assessment process. For more information, contact Enrollment Services.

This certificate does not lead to license, endorsement, or other professional credential. For more information, see the Licensure section for this program on Capella’s website (www.capella.edu). Teachers are advised to contact their school district to determine whether a program may qualify for salary advancement.

The courses in this program may require live web conferencing activities and/or learner audio/video recordings. Learners who require assistive technology or alternative communication methods to participate in these activities should contact Disability Services to request accommodations.
Required Course Descriptions

EDT5126  Collaborative Learning Environments  4 QUARTER CREDITS
This course focuses on creating systems for building, supporting, and sustaining collaborative learning. Learners evaluate structures and systems that leverage technology to provide opportunities for collaborative learning and professional collaboration. Learners explore theories, research, and models that support collaborative learning and professional learning communities, and also how to create opportunities for students and teachers to work collaboratively within live and virtual settings.

EDT5130  Understanding Competency-Based Curriculum and Instruction  4 QUARTER CREDITS
Learners in this course gain an understanding of the differences between standards, outcomes, and competencies and how they can be integrated into the curriculum. Learners build on this understanding, mapping competencies to outcomes and aligning standards to competencies and outcomes. Learners integrate competency-based curriculum and lesson planning with best-practice teaching approaches and develop competency-based classroom management techniques. *This course requires access to an educational setting, students or learners, and/or classroom practitioners.*

EDT5150  Instructional Coaching to Improve Teaching and Learning  4 QUARTER CREDITS
This course focuses on coaching models and techniques that are solution oriented. Learners evaluate and implement coaching models, planning strategies for professional growth, setting goals, monitoring progress, and identifying accountabilities in order to determine the effectiveness of assessment and evaluation models that aim to strengthen the knowledge, skills, dispositions, and classroom practices of teachers. Learners also review comprehensive performance assessment and evaluation systems that provide targeted support, assistance, and professional growth opportunities based on teachers’ individual needs as well as the needs of their students, schools, and districts. *This course requires access to an educational setting, students or learners, and/or classroom practitioners.*

EDT5152  Planning and Implementing Site-Based Initiatives  4 QUARTER CREDITS
Learners in this course develop a plan to introduce and implement an initiative within their school, including evaluating plan components; identifying key members of the planning team, participants affected by the initiative, types of professional development needed to successfully launch the initiative, and determining metrics for evaluating the initiative’s effectiveness. Learners also develop the skills necessary to integrate adult learning theory and current research-based best practices into professional development program planning. *This course requires access to an educational setting, students or learners, and/or classroom practitioners.*
Tuition and Fees

This tuition estimate is effective July 9, 2018, and is subject to change. For current pricing, visit the Capella University website at www.capella.edu.

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<th>TUITION/FEE</th>
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<tbody>
<tr>
<td>Tuition per credit</td>
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<td>Resource kit per quarter</td>
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Digital course materials covered by the quarterly resource kit fee offer advantages such as immediate mobile access to books; fast, easy full-text search of materials; digital note-taking; and peer collaboration through note sharing.

There are many financial aid options available to help you offset tuition costs.

Contact an enrollment counselor at 1.888.CAPELLA (227.3552) to discuss your financial aid opportunities.

Financial Aid

Capella University offers assistance to learners who qualify and would like to secure educational funding to help finance their academic program. A number of options are available, given the diverse needs and backgrounds of prospective learners. Options include:

- Federal Direct Stafford Loan Program
- Federal Direct PLUS Loan Program
- Non-federal loans through preferred lenders and financial institutions
- Capella scholarships
- External scholarships
- Veterans’ educational benefits and U.S. armed forces discounts
- Corporate and higher education alliances
- Employer tuition reimbursement

Regarding loan programs, interest rates for Stafford student loans are low compared to other types of consumer loans, and repayment can be deferred until after graduation. In compliance with federal and state laws, Capella University has established policies for all learners regarding satisfactory academic progress, which is necessary for financial aid eligibility.
Academic Leadership

Amy Smith, PhD
Dean

Dr. Amy Smith serves as dean for the School of Education. In her 25-year career in education, she has held leadership positions in both public and private P–12 education, beginning as a high school English teacher, increasing leadership roles as department chair and principal, and eventually leading teams in building charter schools. Dr. Smith's higher education experience began as a professor of education at Kent State University and Western Oregon University. She continued expanding her leadership as a department chair at Concordia University Chicago and a dean at the University of Phoenix. Her service includes authoring sections of the national teacher preparation standards for the National Council Teachers of English and serving as an assistant editor for the Journal of Curriculum and Pedagogy, a member of a charter school network Board of Directors, and a columnist for a trade publication where she provided soft-skills career advice for multiple magazines and audiences. Dr. Smith holds a PhD in Educational Leadership: Curriculum and Instruction from the University of Denver, an MEd in administration and supervision from National-Louis University in Chicago, an MA in secondary education from the University of Akron, and a BA in English from the University of Colorado.

Melissa McIntyre, PhD
Associate Dean

Dr. Melissa McIntyre serves as the associate dean of Capella University’s School of Education as well as the faculty chair for its P–12 leadership programs. Dr. McIntyre, who has been with Capella since 2004, has an extensive background in P–12 education, previously holding positions as a teacher, special education coordinator, assistant principal, and curriculum director. In addition, she has also worked as an adjunct and online faculty member at other higher education institutions. Her primary interests are improving student achievement with emphasis on leadership and effective instructional approaches. Dr. McIntyre holds a BS in Social Studies Composite from University of Central Texas, an MA in both Educational Administration and Organizational Management from the University of Phoenix, and a PhD in Educational Administration from Capella University.
Move Forward with Capella University

WORKING SCHOLARS
Capella provides an online, flexible learning environment for working adults who are also determined scholars. That connection between academic and professional work infuses the entire Capella experience—from the faculty we recruit to the course projects you complete. The theories discussed in the courseroom are designed to develop working knowledge for everyday situations.

AN ACCREDITED UNIVERSITY
Our accreditation* is an assurance to students, employers, and the public that Capella University meets established standards for quality of faculty, curriculum, and learner services. It is also an important factor in the ability to transfer credits among higher education institutions. Regional accreditation, the type held by Capella, is the most common type for major public, state, and private institutions in the United States.

VALUING YOUR KNOWLEDGE AND EXPERIENCE
Adults bring a wealth of experience and learning to their education. Capella courses are designed to bring out your perspectives just as you gain from others’ ideas. Your knowledge can also be worth time and money: An enrollment counselor can help you estimate how much of your prior learning may apply toward your Capella degree program.

Important Information about the educational debt, earnings, and completion rates of students who attended this program: http://capellaresults.com/assets/includes/gainfulemployment/cta/GE/GE15/certs/PB_Cert_ED_Professional_Growth_gedt.html.

*ACCREDITATION
Capella University is accredited by the Higher Learning Commission.

HIGHER LEARNING COMMISSION
https://www.hlcommission.org
800.621.7440

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